

TO THE MPELEMBE SECONDARY SCHOOL ALUMNI AND ALL WELL-WISHERS

Dear Sir/Madam

REQUEST FOR A DONATION

Mpelembe Secondary School is a former Zambia Consolidated Copper Mines (ZCCM) school whose ownership was transferred to the Zambia Conference of Catholic Bishops (ZCCB) in 1998. The school, now owned by the Catholic Bishops, with an orientation towards service to the community, is non-profit making and totally dependent on school fees for all its operations. From its meagre income (school fees, which are relatively low), the school has to meet its costs of utilities, general maintenance and labour, among others. As at now, the school does not have enough funds to maintain its infrastructure to a standard befitting Mpelembe and its status and reputation in the academic world.

The school remains committed to its mission of providing high quality education guided by Christian principles and values in order to produce spiritually upright and morally responsible citizens. Further, holding tenaciously on to its core values, some of which are academic excellence, prayer, integrity, child care and protection, care for and protection of the environment, the school has, over the years, managed to uphold high academic standards and maintain its position among the top performing schools in the country.

However, due to age and natural wear and tear, the infrastructure of the school has in recent times deteriorated and is thus in serious need of repair and, in some cases, total overhaul. It is in view of this situation that we request you to support the school with funds and/or materials to enable us to carry out construction and rehabilitation works so that we can maintain a conducive atmosphere for teaching and learning and continue providing the expected standards of service in a competitive environment.

The following are some of the projects that need funding:

- i) Painting of the entire school
- ii) Construction of an additional 1x3 classroom block
- iii) Building a Security wall all around the school
- iv) Fabrication/Rehabilitation of desks and chairs
- v) Purchasing of 300 mattresses for pupils in boarding
- vi) Installation of time limiters on hot water in boarding hostels
- vii) Replacing and installing ceiling fans

- viii) Construction of walkway and car park concrete slab at Tuition Centre
- ix) Replacing GI pipes with Chlorinated Polyvinyl Chloride (CPVC) pipes
- x) Replacement of gutters around the school buildings.
- xi) Replacement of asbestos roofing with IT4 roof (for health reasons)
- xii) Construction of a Counselling Centre next to the School Chapel
- xiii) Modernising the classrooms and hostels in order to match and maintain the modern market standards.

We shall be very grateful indeed for any donation you could make in form of funds and/or materials towards assisting us to execute any of the proposed projects.

The bank details are as follows:

ZMW ACCOUNT

Beneficiary Name: Mpelembe Alumni Fund

Branch Name: Kitwe City Square

Account Number: 1541521

Branch Sort Code: 020209

SWIFT Code: BARCZMLX

USD ACCOUNT

Beneficiary Name: Mpelembe Alumni Fund

Branch Name: Kitwe City Square

Account Number: 1545411

Branch Sort Code: 020209

SWIFT Code: BARCZML

Yours faithfully

Sr. J. Mbewe
PRINCIPAL